## IQA Action Plan Monitoring –2018 Progress

	Action/Activity	2017	Progress – up to December 2018	Comments		
Cou	rse Evaluations					
01	Evaluate course materials of 2 courses from each programme - sample to include students from all centres Responsibility: Head; Course coordinator; Time Frame: Complete by end of 1 <sup>st</sup> or 2 <sup>nd</sup> semester					
	Nursing	02/02	02/02	Completed		
	MLS	0/02	02/02	Completed		
	Pharmacy	0/02	02/02	Completed		
	Basic Sciences	0/02	02/02	Completed		
02	Students' evaluation of Day schools of the above 2 courses from each programme - including regional centers         Responsibility: Head; Course coordinator; Time Frame: Complete by end of 1 <sup>st</sup> or 2 <sup>nd</sup> semester					
	Nursing	02/02 completed	02/02	Completed		
	MLS	02/02 completed	02/02	Completed		
	Pharmacy	03/03 completed for	02/02	Completed		
	Basic Sciences	02/02 Completed	02/02	Completed		
)3		f Day Schools <u>of the above 2</u> cc ead; Course coordinator; Time	ourses from each programme	e - including regional centres		
	Nursing	02/02 completed	02/02	Completed		
	MLS	02/02 completed	02/02	Completed		
	Pharmacy	02/02 completed	02/02	Completed		
	Basic Sciences	00/02	00/02	No Progress		
				Will be done for two courses in 2018/19		
	courses from each					
	Responsibility: He Monitoring: Depa	ead; Course coordinator; Time		-		
	Responsibility: He Monitoring: Depa Nursing	ead; Course coordinator; Time rtmental meeting -	Awaiting feedback from CETMe	In progress		
	Responsibility: He Monitoring: Depa Nursing MLS	ead; Course coordinator; Time	Awaiting feedback from CETMe Awaiting feedback from CETMe	In progress In progress		
	Responsibility: He Monitoring: Depa Nursing MLS Pharmacy	ead; Course coordinator; Time rtmental meeting -	Awaiting feedback from CETMe Awaiting feedback from CETMe Awaiting feedback from CETMe	In progress In progress In progress		
	Responsibility: He Monitoring: Depa Nursing MLS	ead; Course coordinator; Time rtmental meeting - -	Awaiting feedback         from CETMe         Awaiting feedback	In progress In progress		
Cou	Responsibility: He Monitoring: Depa Nursing MLS Pharmacy Basic Sciences	ead; Course coordinator; Time rtmental meeting - - - -	Awaiting feedback from CETMe Awaiting feedback from CETMe Awaiting feedback from CETMe	In progress In progress In progress		
	Responsibility: He Monitoring: Depa Nursing MLS Pharmacy Basic Sciences <b>rse Delivery and E</b> Make recommend Responsibility: He Monitoring: Depa	ead; Course coordinator; Time rtmental meeting - - - - - - - - - - - - - - - - - - -	Awaiting feedback         from CETMe         Awaiting feedback         form CETMe         dent attendance at day scho         fore 1 <sup>st</sup> semester;	In progress In progress In progress In progress ols		
	Responsibility: He Monitoring: Depa Nursing MLS Pharmacy Basic Sciences <b>rse Delivery and E</b> Make recommend Responsibility: He	ead; Course coordinator; Time rtmental meeting - - - - - - - - - - - - - - - - - - -	Awaiting feedback         from CETMe	In progress In progress In progress In progress In progress		
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<u>Cou</u> 05	Responsibility: He Monitoring: Depa Nursing MLS Pharmacy Basic Sciences <b>rse Delivery and E</b> Make recommend Responsibility: He Monitoring: Depa Nursing	ead; Course coordinator; Time rtmental meeting - - - - - - - - - - - - - - - - - - -	Awaiting feedback         from CETMe         dent attendance at day scho         fore 1 <sup>st</sup> semester;         One recommendation         was made - Day         schools scheduled         according to student         preferential time         Recommended to         schedule day schools of	In progress Implemented one recommendation Implemented one		

## **Report to Faculty Board / Health Sciences**

06		ols for 2 courses of each program		
		ead; relevant academics; Time F		
	Nursing	NSU3213- 02 DS completed NSU3218 - 01 DS completed	02/02	Completed
		NSU4402 -01 DS completed		
	MLS	01/02 completed for	01/04 of MLU3149 and	21% Progress
	11115	MLS2345.	01/06 of MLU3242	21/01/05/035
		112020101	have completed	
	Pharmacy	BPU2122 – 04 DS and	00/02	No progress
		BPU4242 -01 DS completed	,	Will be done for two new
				courses in 2018/19
	Basic Sciences		00/02	No progress
				Will be done for two new
0.7				courses in 2018/19
07		E Online courses for all courses of		Conselete dessive - 1 st are 2nd
	semester;	ead; relevant academics/ Course	e coordinators; Time Frame	e: Complete during 1st or 2nd
	· · · · · ·	artmental meeting		
	Nursing	12 courses	12 courses /16 courses	75% Progress
	MLS	14 courses	7 courses/14 courses	50% Progress
	Pharmacy	-	15 courses/21 courses	71% Progress
	Basic Sciences		7 courses/11 courses	64% Progress
08		form for paper moderation (to b	,	01/01/06/035
00		ead, faculty QA Cell;	e med by the model ator j	
	Nursing		Faculty Board	Completed
	MLS	-	approved a new form	Jompieteu
	Pharmacy	-	for moderation	
	Basic Sciences	-		
09		l rds of marking schemes, peer re	uriourod CAT nonora modor	ated final examination nanona
09		er scripts in separate folders for		ateu iniai examination papers,
		ead; Course coordinators; Time		d of each semester:
		artmental meeting, and after eac		
	Nursing		Completed for 1st and	
	MLS		2 <sup>nd</sup> semester	Completed
	Pharmacy		2017/2018	
	Basic Sciences			
10	Issue updated co	urse materials for all relevant co	urses at registration/befor	e 2 <sup>nd</sup> semester
		ead; relevant academics/ Course		
	semester;			
		rtmental meeting	I	
	Nursing		Not achieved the target	Updating of course materials
				is in progress
				(04/12 completed and Block 01 completed in 5 courses)
	MLS		Not Achieved the target	Updating course materials is
	NILO		Not neme veu the target	in progress
				(04/17 completed)
	Pharmacy		Not Achieved the target	Updating course materials is
				in progress
1		1		(05/30 completed)
	Basic Sciences		01/06 issued at	17% Progress
			01/06 issued at registration	
11	Release 1 <sup>st</sup> CAT m	harks before 2 <sup>nd</sup> CAT		17% Progress
11	Release 1 <sup>st</sup> CAT m Responsibility: H	ead; Course coordinators	registration	17% Progress 01/06 completed
11	Release 1 <sup>st</sup> CAT m	ead; Course coordinators 2017/18 1 <sup>st</sup> Semester:	registration 08/14 courses released	17% Progress
11	Release 1 <sup>st</sup> CAT m Responsibility: H	ead; Course coordinators	registration	17% Progress 01/06 completed

		1		
	MLS	2017/18 1 <sup>st</sup> Semester:	06/13 courses	46% Progress
		Released for 05/07 courses	released on time during	
			2 <sup>nd</sup> semester 2017/18	
			(46% achieved)	
	Pharmacy	2017/2018 1 <sup>st</sup> Semester:	14/15 courses released	93% Progress
	i marmaey	Released for 6/7	on time during 2 <sup>nd</sup>	<i>yo yo i i ogi coo</i>
		Released for 677	semester 2017/18	
			(93% achieved)	
				( <b>-</b> 0) <b>-</b>
	Basic Sciences	2017/2018 1 <sup>st</sup> Semester:	04/06 courses released	67% Progress
		Released for 4/6	on time during 2 <sup>nd</sup>	
			semester 2017/18	
			(66.6% achieved)	
12		y marks by the due date Iead; Course coordinators		
	Nursing	Timely release for 10/16	9/14 courses released	64.3% Achieved
	Nursing	courses	<i>)</i> /14 courses released	04.5% Achieved
	MLS	Released on time for 13/14	12/14 courses released	85.7% Achieved
	MLS	-	12/14 courses released	85.7% Achieved
	Dharmager	Courses	16/10 anument related	84.2% Achieved
	Pharmacy	Released on time for 8/13	16/19 courses released	04.2% Acmeveu
	Basic Sciences	Courses	0(10( across 1 1	1000/ 4-1-
	Basic Sciences	Released on time for 5/5 courses	06/06 courses released	100% Achieved
13	Submit Final eva	mination marks at least within 6	weeks of examination	
15		lead; Chief examiners	weeks of examination	
	Nursing	12/17 courses achieved	0/17	No Progress
	-			
	MLS	5/6 courses achieved	13/14	93% Progress
	Pharmacy	6/7 courses achieved	10/19	53% Progress
	Basic Sciences	5/7 courses achieved	04/06	67% Progress
14	Return CAT pape	ers to students immediately after	Eligibility marks are released	sed
		ourse coordinators; Time Frame:		
	Nursing	Returned for NSU4311		
			03/14 completed	21% Progress
	MLS	Not achieved	12/14 completed	86% Progress
	Pharmacy	Returned for 4 courses	15/19 completed	79% Progress
	Basic Sciences	Not achieved	00/06	No Progress
Aca	demic Administra	ation		
icu		allon		
	Undate OMIS rea		duloc with now course cod	o pro requisitos activato/
		gistration and re-registration mod		
	deactivate cours	gistration and re-registration modes; implement lapsing eligibility,	etc at least 2 months befor	e registration
	deactivate cours Responsibility: H	gistration and re-registration mod es; implement lapsing eligibility, Iead; Departmental Reps/Registr	etc at least 2 months befor ration Committee; Time Fra	e registration me: Complete 02 months
	deactivate cours Responsibility: H before registration	gistration and re-registration moo es; implement lapsing eligibility, lead; Departmental Reps/Registr on; Monitoring: Departmental me	etc at least 2 months befor ration Committee; Time Fra eeting, Registration Commi	e registration me: Complete 02 months ttee meeting
	deactivate cours Responsibility: H	gistration and re-registration mod es; implement lapsing eligibility, Iead; Departmental Reps/Registr	etc at least 2 months befor ration Committee; Time Fra eeting, Registration Commi Achieved for both	e registration me: Complete 02 months
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	deactivate cours Responsibility: H before registratio Nursing	gistration and re-registration mod es; implement lapsing eligibility, Iead; Departmental Reps/Registr on; Monitoring: Departmental me 1 <sup>st</sup> Semester: achieved 1 <sup>st</sup> Semester: achieved	etc at least 2 months befor ration Committee; Time Fra eeting, Registration Commi Achieved for both semesters Achieved for both semesters	e registration me: Complete 02 months ttee meeting Completed Completed
15	deactivate cours Responsibility: H before registratio Nursing	gistration and re-registration modes; implement lapsing eligibility, Iead; Departmental Reps/Registr on; Monitoring: Departmental me 1 <sup>st</sup> Semester: achieved	etc at least 2 months befor ration Committee; Time Fra eeting, Registration Commi Achieved for both semesters Achieved for both	e registration ime: Complete 02 months ttee meeting Completed
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	deactivate course Responsibility: H before registration Nursing MLS Pharmacy	gistration and re-registration mod es; implement lapsing eligibility, Iead; Departmental Reps/Registr on; Monitoring: Departmental me 1 <sup>st</sup> Semester: achieved 1 <sup>st</sup> Semester: achieved	etc at least 2 months befor ration Committee; Time Fra eeting, Registration Commi Achieved for both semesters Achieved for both semesters Achieved for both semesters	e registration ime: Complete 02 months ttee meeting Completed Completed Completed
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15	deactivate cours Responsibility: H before registration Nursing MLS Pharmacy Basic Sciences Finalize semeste Responsibility: H Nursing MLS	gistration and re-registration modes; implement lapsing eligibility, lead; Departmental Reps/Registron; Monitoring: Departmental mediates and the set of t	etc at least 2 months befor ration Committee; Time Fra ceting, Registration Commi Achieved for both semesters Achieved for both semesters Achieved for both semesters Achieved for both semesters least two weeks before reg Achieved for 2 <sup>nd</sup> semester Achieved for 2nd semester	e registration ime: Complete 02 months ttee meeting Completed Completed Completed Completed gistration/ before 2 <sup>nd</sup> semester 50% Progress 50% Progress
15	deactivate course Responsibility: H before registration Nursing MLS Pharmacy Basic Sciences Finalize semeste Responsibility: H Nursing	gistration and re-registration modes; implement lapsing eligibility, Head; Departmental Reps/Registron; Monitoring: Departmental medes and the second state of the sec	etc at least 2 months befor ation Committee; Time Fra eeting, Registration Commi Achieved for both semesters Achieved for both semesters Achieved for both semesters Achieved for both semesters least two weeks before reg Achieved for 2nd semester Achieved for 2nd semester Achieved for 2nd	e registration ime: Complete 02 months ttee meeting Completed Completed Completed Completed gistration/ before 2 <sup>nd</sup> semester 50% Progress
15	deactivate cours. Responsibility: H before registration Nursing MLS Pharmacy Basic Sciences Finalize semeste Responsibility: H Nursing MLS Pharmacy	gistration and re-registration modes; implement lapsing eligibility, lead; Departmental Reps/Registron; Monitoring: Departmental med 1st Semester: achieved 1st Semester: achieved 1st Semester: achieved 1st Semester: achieved 1st Semester: achieved 2017/2018 1st Semester: Not achieved 2017/18 1st Semester: Not achieved 2017/18 1st Semester: Not achieved	etc at least 2 months befor ation Committee; Time Fra eeting, Registration Commi Achieved for both semesters Achieved for both semesters Achieved for both semesters Achieved for both semesters least two weeks before reg Achieved for 2nd semester Achieved for 2nd semester Achieved for 2nd semester	e registration ime: Complete 02 months ttee meeting Completed Completed Completed completed gistration/ before 2 <sup>nd</sup> semester 50% Progress 50% Progress 50% Progress
	deactivate cours Responsibility: H before registration Nursing MLS Pharmacy Basic Sciences Finalize semeste Responsibility: H Nursing MLS	gistration and re-registration modes; implement lapsing eligibility, Head; Departmental Reps/Registron; Monitoring: Departmental medes and the second state of the sec	etc at least 2 months befor ation Committee; Time Fra eeting, Registration Commi Achieved for both semesters Achieved for both semesters Achieved for both semesters Achieved for both semesters least two weeks before reg Achieved for 2nd semester Achieved for 2nd semester Achieved for 2nd	e registration ime: Complete 02 months ttee meeting Completed Completed Completed Completed gistration/ before 2 <sup>nd</sup> semester 50% Progress 50% Progress

17	Forward Final ex	amination time tables of all prog	rammes to Exa	ms Division	at least two we	eeks before
	registration/ bef					
	Responsibility: H					
	Nursing	Not achieved	Achieved for	one	50%	Progress
			semester			
	MLS	Not achieved	Not achieved			Progress
	Pharmacy	Not achieved	Not achieved		No F	Progress
	Basic Sciences	-				Progress
18	2 <sup>nd</sup> semester	ructures/ Schedules/ Activity di ead; Departmental Reps/Registr	-		eek before regis	stration/ before
	Nursing	Not achieved for 2017/2018	Achieved		50% Progress	2
	_	1 <sup>st</sup> semester	semes	ter		
	MLS	Not achieved for 2017/2018	Achieved		50% Progress	5
	D	1 <sup>st</sup> semester	semes			
	Pharmacy	2017/2018:1 <sup>st</sup> Semester:	Achieved for		Completed	
	De si a Cairer a s	Achieved	and 2 <sup>nd</sup> ser		Conveloted	
	Basic Sciences	2017/2018 1 <sup>st</sup> semester: achieved	Achieved for and 2 <sup>nd</sup> ser		Completed	
C+ - 1	66 D	achieved	and Znd Ser	nesters		
	ff Development	<u></u>	-			
19	Responsibility: H	02 workshops for academic staff eads, Reps in committees; Time				
	Departmental me Nursing	Not Achieved for 1st	Conducted a v	workshop	Con	npleted
		semester	on "Dengue"			
	MLS	Not Achieved for 1 <sup>st</sup> semester	Not Achieved		No progress	
	Pharmacy	Not Achieved for 1 <sup>st</sup>	Conducted a v	workshop	Con	npleted
	Pharmacy	Not Achieved for 1 <sup>st</sup> semester	Conducted a v on "Wise use		Con	npleted
	Pharmacy				Con	npleted
	Pharmacy Basic Sciences		on "Wise use	of medical		npleted progress
	Basic Sciences ** 01 common w	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme	on "Wise use devices" Not Achieved ester 2017/18.	of medical		-
20	Basic Sciences ** 01 common we Implementation Responsibility: H the end of the year particular year	semester Not Achieved for 1 <sup>st</sup> semester	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa ie Targets to be ieved; Monitori	of medical artment set at the b	No p eginning of the nental meeting	year Checked at /at the end of
20	Basic Sciences ** 01 common w Implementation Responsibility: H the end of the year particular year Nursing	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme of self-appraisal form by academ eads/Academic staff; Time Fram	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa ie Targets to be ieved; Monitori	of medical artment set at the b	No p eginning of the nental meeting 50%	orogress year Checked at /at the end of Progress
20	Basic Sciences ** 01 common we Implementation of Responsibility: H the end of the year particular year Nursing MLS	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme of self-appraisal form by academ eads/Academic staff; Time Fram	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa ieved; Monitori In progress In progress	of medical artment set at the b	No p eginning of the nental meeting 50% 50%	year Checked at /at the end of Progress Progress
20	Basic Sciences ** 01 common we Implementation of Responsibility: H the end of the year particular year Nursing MLS Pharmacy	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme of self-appraisal form by academ eads/Academic staff; Time Fram	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa ie Targets to be ieved; Monitori	of medical artment set at the b	No p eginning of the nental meeting 50% 50% 50%	orogress year Checked at /at the end of Progress Progress Progress
20	Basic Sciences ** 01 common we Implementation of Responsibility: H the end of the year particular year Nursing MLS	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme of self-appraisal form by academ eads/Academic staff; Time Fram	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa ieved; Monitori In progress In progress	of medical artment set at the b	No p eginning of the nental meeting 50% 50% 50%	year Checked at /at the end of Progress Progress
	Basic Sciences ** 01 common we Implementation of Responsibility: H the end of the year particular year Nursing MLS Pharmacy	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme of self-appraisal form by academ eads/Academic staff; Time Fram ar to see whether targets are ach	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa e Targets to be ieved; Monitori In progress In progress In progress	of medical artment set at the b	No p eginning of the nental meeting 50% 50% 50%	orogress year Checked at /at the end of Progress Progress Progress
Mon	Basic Sciences ** 01 common we Implementation of Responsibility: H the end of the year particular year Nursing MLS Pharmacy Basic Sciences hitoring of QA Act	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme of self-appraisal form by academ reads/Academic staff; Time Fram ar to see whether targets are ach ion Plan	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa ieved; Monitori In progress In progress In progress In progress	of medical artment set at the b ing: Departr	No p eginning of the nental meeting 50% 50% 50% 50%	year Checked at /at the end of Progress Progress Progress Progress
Mon	Basic Sciences ** 01 common we Implementation of Responsibility: H the end of the yea particular year Nursing MLS Pharmacy Basic Sciences <b>hitoring of QA Act</b> Report to relevan	semester Not Achieved for 1 <sup>st</sup> semester orkshop completed for 2nd seme of self-appraisal form by academ eads/Academic staff; Time Fram ar to see whether targets are ach ion Plan nt committees and Faculty Board	on "Wise use devices" Not Achieved ester 2017/18. ics of each depa e Targets to be ieved; Monitori In progress In progress In progress In progress In progress to monitor imp	of medical artment set at the b ing: Departr	No p eginning of the nental meeting 50% 50% 50% 50% n of QA action p	year Checked at /at the end of Progress Progress Progress Progress Progress
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